



USA COUNCIL of SERRA INTERNATIONAL  
**INCOMING COMMUNICATIONS VICE-PRESIDENT'S INITIAL PLANNING REPORT**

Serra Club of \_\_\_\_\_ Club No. \_\_\_\_\_ District \_\_\_\_\_ Region \_\_\_\_\_

*(This planning report should be completed for approval by the Board at the June Board Meeting.)*

**WE WILL HAVE:**

	Yes	No
A Communications Committee	___	___
A Newsletter Committee	___	___
A Public Relations Committee	___	___

**ARTICLES, ADS AND PR PIECES WILL BE SENT TO:**

Diocesan newspaper	___	___
Local newspaper	___	___
Parish bulletins	___	___
Local radio and TV	___	___
Local schools, colleges and seminaries	___	___

**OUR NEWSLETTER WILL INCLUDE:**

Meeting and activities information	___	___
The president's message	___	___
Minutes or a summary of board meetings	___	___

**OUR NEWSLETTER WILL BE MAILED TO:**

All club members and the chaplain	___	___
The bishop	___	___
The Vocation Office	___	___
Area pastors	___	___
Other clubs in the District	___	___
District Governor	___	___
Regional Director	___	___
USA Council	___	___
Serra International	___	___

**OUR CLUB WILL GIVE THE FOLLOWING LOCAL AWARDS**

\_\_\_      \_\_\_

**OUR CLUB WILL PUBLISH AN ANNUAL CLUB ROSTER**

\_\_\_      \_\_\_

**A ROSTER WILL BE SENT TO:**

All members and the chaplain	___	___
The Vocation Office	___	___
District Governor	___	___
Regional Director	___	___
USA Council	___	___

Comments:

Reported by: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Distribution:** This is an Internal Report for Planning and Progress Review by the Board. A copy should be retained for review by the District Governor.