

Regional/District Host Committee Report

The final responsibility of the Convention Chair is to have the Host Committee Report completed. Future Host Committees will benefit from your experience and suggestions to improve the work of each Sub-committee.

Collect reports from:

Convention Treasurer include

- Final Income and Expense
- Statements and Balance Sheet
- Total of all paid attendees
- Number of Serrans
- Spouses
- Guests (Bishops, Speakers, religious, seminarians)

Convention Secretary:

- Include names and addresses of attendees.

Publicity Committee

Registration Committee

Program Committee

Workshops Committee

Liturgy Committee

Hospitality Committee

Facilities and Transportation Committee

Notes:

Send the Recap of Convention Report to next year's Convention Chair, Host District Governor, Region Director and the Serra USAC Meetings and Conventions Chair