



SERRA CLUB-IN-FORMATION PROFILE & PROGRESS REPORT

e-mail: serraus@serraus.org website: <http://www.serraus.org>

Proposed Name: Serra Club of		Diocese:	
Sponsoring Serra Club:		District:	Region:
Contact Information			
Title	Last Name	First	M.I.
Home Address	Street Address	City	State
Telephone	Home:	Business:	Other:
Fax	Home:	Business:	
Email	Home:	Business:	
New Serra Club Organization/Structure Development Information Interim Officers and Core Committee			
President		Chaplain	
Secretary		Treasurer	
Vice-President Vocations		Vice-President Programs	
Vice-President Communications		Vice-President Membership	
Does the new club have the Bishop's support	Yes	No	Vocations Office notified
Chaplain been selected and appointed	Yes	No	Date of organizational meeting
Reviewed Serra International Constitution and Bylaws	Yes	No	Date of next meeting
Reviewed USA Council Constitution and Bylaws	Yes	No	Proposed charter presentation date
Proposed and adopted Local Club Bylaws	Yes	No	Membership goal
Reviewed Serra International USA Council dues?	Yes	No	Do you wish to complete and submit member-at-large applications until charter of new club
Proposed and adopted Local Club Dues	Yes	No	
Club-in-Formation newsletter	Yes	No	Bulk mailing of the Serran
Regional Director notified	Yes	No	Number of Serrans required
Membership Coordinator notified	Yes	No	District Governor notified
Additional membership materials needed	Yes	No	District Extension Team
Signed:			Date
<p>IMPORTANT: This progress report must be completed within two weeks of each organizational meeting and mailed to Serra's National Council of the United States 333 W Wacker Dr Suite 500 Chicago IL 60606-, or by fax 1-888-777-6803. The Serra representative, who attends the meeting, must sign this report. Please send courtesy copies of this report to the Regional Director and District Governor.</p>			